



AUGUSTINE COMMUNITY ART SPACE

AUGUSTINE CENTRE

2 Minona Street, Hawthorn, Vic. 3122

tel. 9819 2844

www.augustine.org.au/creative_arts

ART COORDINATOR

Eleni Rivers

tel. 9416 9584

studio@elenirivers.com

LETTER OF OFFER

The Augustine Creative Arts Working Group wishes to offer you a booking for the Augustine Community Art Space from to

Please read carefully our philosophy, exhibition criteria and other requirements on the back of this form.

If this is acceptable to you, please sign this Letter of Offer below and return to the Augustine Centre at the above address or email to Eleni Rivers on studio@elenirivers.com as soon as possible.

Signed:

Date:



AUGUSTINE COMMUNITY ART SPACE

PHILOSOPHY

To explore art as a medium for creative development, justice-making and spiritual growth.

To affirm the symbols of life and art and the creative rituals of living and meaning-making found within this Boroondara community: multi-cultural, indigenous, multi-experiential, new and emerging, dislocated or disabled.

To promote art as a therapeutic activity, for self-knowledge and life connections.

To encourage the production of art by the community by accessing and supporting a diversity of art forms.

To promote the arts as an integral expression of spiritual development and awareness within the community life of the Augustine Centre.

To also provide gallery space to artists who would not normally have the opportunity to exhibit, or who could not afford the fees of many public and private galleries.

To reduce the sense of isolation felt by artists working in the community.

EXHIBITION CRITERIA

Artists are asked to submit work that:-

Is without denigration of race, religion or gender.

Is respectful of life and humanity.

Is informed by a search for meaning or spiritual dimension: exploring, hoping, imagining, challenging.

Displays a standard of quality of expression and artistic technique.

Shows promise as an artist or new artistic technique or approach.

Two dimensional work or work that can be shown on the wall.



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EXHIBITION ORGANISER

1. **Confirmation of Booking** Bookings will not be confirmed until the signed Letter of Offer is received by the Exhibition Manager.
2. **Fees** Contribution of \$300 goes towards supporting the Augustine Centre as well as covering the cost of public liability for the opening night event. Contribution must be paid in full at least two weeks prior to exhibition.
Online Account name – Augustine Centre OR Checks can be made out to the Augustine Centre
BSB 633 000 Account # 131 363 392
Please indicate who it is from.
3. **Times and dates** Exhibition space is open during normal office hours Tuesday-Friday, from 9.30 am to 4.30 pm. Weekends and after hours by appointment only at the discretion of the office staff.
Date to Hang show –
Date to Take down show –
4. **Opening event** Artists are responsible for catering, set up and clean up. Arts coordinator will be present as support and to see to security, lock up, lights etc.
Event date –
5. **Advertising** Artists are responsible for their own postcards, press releases, announcements in the Leader etc.
Use of Logo We require that the logo and name of the Augustine Centre appear on all promotional materials. We can provide Augustine graphics for your promotional materials if needed. Design must be viewed prior to printing.
Logo supplied
6. **Support** Augustine will provide support in the way of hanging tools and materials i.e. wires on a track, lighting, ladder etc. Augustine personnel will be on hand to answer questions and offer additional support at time of hanging and dismantling the show. Artists are responsible for arranging their own exhibit including placement of art work and dismantling the show.
7. **Cancellations** If cancelled prior to a week before exhibition, the fee is returned less \$75 (to cover public liability and admin. costs). If cancelled in week prior to dates of exhibition, forfeit half of fee to cover preparations made at the Centre.
Date Fee paid –
8. **Insurance** Artists are responsible for insurance on their own artwork.
Artist contribution covers cost of public liability on opening night. Augustine building is covered by public liability at other times.
Have insurance for artwork Will not insure
9. Augustine is not responsible for any artwork that is left after duration of the show. All artwork to be removed at agreed upon time. Storage facilities are not available.

Signed
Accepting Artist/s

Date

Signed
Augustine Community Arts Coordinator

Date